

WEST BENGAL TOURISM DEVELOPMENT CORPORATION LIMITED
(A Govt. of West Bengal Undertaking)
Udayachal Tourist lodge, DG Block, Sector-II, Kolkata-700091 Phone:
033 2358 5189; Fax: 033 2359 8292
Website: www.wbtdcl.com

Memo. No. 1380/ Computer No: 183390

Dated: - 24-10-2024

Notice Inviting e-EOI No. 02/WBTDCL OF 2024-25(ACCOUNTS)

Sub: Supply and installation of TALLY software with complete PROPERTY MANAGEMENT SYSTEM (PMS) specially tailored for chain of hotels/resorts with all types of services provided viz. Rooms, Restaurants, Banquet, Conference, Bar, Off-shop etc.

Expression of Interest cum financial bid is hereby invited from Tally service providing authorized agencies only to provide TALLY software with complete PROPERTY MANAGEMENT SYSTEM (PMS) specially tailored for chain of hotels/resorts with all types of services provided viz. Rooms, Restaurants, Banquet, Conference, Bar, Off-shop etc. Terms and references are available on E-Tender link of website of West Bengal Tourism Development Corporation Limited www.wbtdcl.com and <https://wbttender.gov.in> from 28.10.2024 to 11.11.2024 and date of opening of pre-qualification part through E-Tender procurement solution is 13.11.2024. Interested bidders are requested to visit the site regularly and update themselves with regard to any change or additional information related to the tender. The earnest money of Rs. 25,000/- is required to be paid online in the e-Tender portal. The price bid of eligible bidders shall be downloaded through e-tender procurement system after filling their details on the e-tender portal <https://wbttender.gov.in> . The price bid opening date/time shall be displayed on above websites. In case of holiday/holidays the e-tender will be opened on next working day. Managing Director, WBTDCL reserves the right to reject any or all the offers without assigning any reason. Any other enquiry can be made to General Manager (Finance & Accounts) in this regard through email in gmfawbtde@gmail.com .

Sd/-
General Manager II
WBTDCL

WEST BENGAL TOURISM DEVELOPMENT CORPORATION LIMITED

Name of Work: - Supply and installation of TALLY software with complete PROPERTY MANAGEMENT SYSTEM (PMS) specially tailored for chain of hotels/resorts with all types of services provided viz. Rooms, Restaurants, Banquet, Conference, Bar, Off-shop etc.

E-EOI Form

of

E-EOI No. 02/WBTDCL OF 2024-25(ACCOUNTS)

Date: - 24.10.2024

- Earnest Money Rs. 25,000/- to converted into security deposit and to be refunded only after expiry of the contract.

**Sd/-
General Manager II
WBTDCL**

1. SCOPE OF THE WORK:

Initial scope of work of the project for the time being is as follows but the scopes may change with the changes in requirements from time to time:

- Auto integration of accounts for all properties with Head Office in real time.
- Provision for e-invoicing facility for all the services provided both in HO & properties as per GST regulation.
- Facility of Audit trail management as mandatory for CAG audit.
- Centralized dash board facility for rooms, restaurants, banquet, conference, dormitory, bar and off-shop and package tour in both Property and HO level
- Integrated with existing booking portal to generate GST invoice at the time of booking as per GST norm and to avoid repetition of work during check out.
- Auto generation of GST report return (both monthly and annually)
- Complete MIS report for the properties:
 - a. Occupancy analysis report
 - b. Guest data report
 - c. Room sales report
 - d. Room booking report
 - e. Night Audit report
 - f. Agent commission report
 - g. Restaurant/bar KOT, billing and receipt register
 - h. Advance receipt register
 - i. Company in-house report
 - j. Food-cost ratio
 - k. HLP ratio
- Auto generation of monthly Profit and Loss report.
- Check- in form link auto send option to guest for on line check in facility.
- Co-guest information link auto send facility to guest to get co-guest information.
- Apart from mailing GST invoice, all booking related information auto send to whatsapp of primary guest
- Compatibility with other online booking portal like Make my Trip, Goibibo etc.
- Auto payroll entry in HRMS module
- Guest calling/ feedback report

2. DELIVERABLES & TIME FRAME:

The successful bidder shall act in respect to the scope of work as defined under point no. 1 within 3(three) months at maximum from the date of issuance of the work order.

Note:

- (a) *The successful bidder may be asked for any other activity not specifically mentioned but may be required for the work.*
- (b) *The successful bidder SHALL NOT have any conflict of interest, directly or indirectly, with any of the prospective bidders, its subsidiary or any of the Partnership firm /firms.*

3. CONDITIONS OF BID FOR THE ASSIGNMENTS

3.1 BIDDER:

Bids are invited from the authorized Tally vendors and Bid eligibility of the Bidder shall be as per para- (3.8).

3.2 BIDDING PARAMETER:

The Bidding Parameter shall be Lump-Sum fee per month inclusive of all the taxes, levies and other expenses but excluding GST. GST will be paid extra as per provision.

3.3 FINANCIAL QUOTE:

The bidder must submit financial quote on the prescribed format.

3.4 RIGHT TO NEGOTIATE:

West Bengal Tourism Development Corporation Limited reserves the right to negotiate with the BEST BID i.e. the Lowest Financial Quote.

3.5 COST OF BIDDING:

The Bidder shall bear all costs associated with the preparation and submission of its Proposal. West Bengal Tourism Development Corporation Limited shall not be responsible or liable for any such costs.

3.6 EARNEST MONEY:

The bidders are required to deposit Earnest Money Deposit of Rs. 25,000.00(Rs. Twenty-five thousand only) to be submitted online in e-tendering portal.

- a. Any Bid not accompanied by the EMD shall be rejected by the Authority as non-responsive.
- b. The Authority shall not be liable to pay any interest on the EMD and the same shall be interest free.
- c. EMD shall be refunded to the unsuccessful bidder within one month from the date of the closure of the bid.

3.7 PERFORMANCE SECURITY:

The successful bidder shall have to submit a performance security equivalent to 10% of the quoted amount in shape of bank guarantee.

MINIMUM ELIGIBILITY CRITERIA:

3.8

Criteria	Requirement
Technical	<ol style="list-style-type: none">1. Participating agency must have to be authorized Tally service providing agency having at least 3(three) *(star) accreditation from TALLY.2. Participating bidder may be a sole trader/company/ partnership firm and should submit copy of registration of firm /Certificate of Incorporation as a proof of being registered in India. Consortium will not be entertained.3. Participating bidder should have at least 10 years' experience in providing Tally support service in hotel/restaurant chains specially. (Copy of work orders for at least 2(two) hotel/restaurant chains have to be enclosed as a proof).4. Participating agency must possess live tally product used in hotel/restaurant chains currently and to be demonstrated as and when asked for during evaluation of technical bid.

COMMERCIAL TERMS AND CONDITIONS:

3.9 Bid Evaluation Criteria

Sl. No	Technical Parameter	Maximum marks allotted
1	Number of Years of Experience in providing Tally Service i. More than 03 years to 5 years: 02 marks ii. More than 05 to 07 years: 5 Marks iii. More than 08 to 10 years: 10 Marks	10
2	Team size of the agency(only TALLY Software related members) i. Less than 10 members : 5 Marks ii. 10 members or More than that : 10 Marks	10
3	Implementation of Tally in hotel/restaurant chains (having at least 8 units) @2.5 marks for each case subject to maximum 10 marks	10
4	Location of head office: i. In West Bengal: 05 Marks ii. Outside West Bengal: 01 marks	05
5	Added qualification as a Tally software support partner for development and/or educational support of Tally (other than sales)	05
6	Demonstration of Tally Software currently used in Hotel/restaurant chains: i. Appearance with live product: 10 Marks ii. Modules framed as per scope of work: 10 Marks iii. Live demonstration pertinent to the scope : 10 Marks iv. Flexibility of integration/customization: 10 Marks	40
	Total Marks	80

Bid Evaluation:

Evaluation will be done through QCBS (Quality and Cost Based Selection). Marks will be given only on the basis of documentary evidences produced as per the parameters set. Minimum 70% of technical marks (i.e. 56 marks) required to qualify for financial evaluation. The Financial Bid evaluation will be done only for those bids which have a technical score more than or equal to the qualifying score for technical proposal mentioned as above. Final selection of the agency (L1) will be done in terms of evaluation process as referred in Annexure-A & Annexure-B attached herein. However, the management of WBTDCL has sole authority to accept or reject the quote.

BID VARIABLE:

3.10 The Lump Sum One-time Financial Quote should be given by the bidder.

3.10.1 The WBTDCL reserves the right to negotiate with the BEST Bid (the lowest quote) as per Govt. of W.B. Guidelines.

3.11 CORE TEAM & LOCAL OFFICE

3.11.1 The composition of 'Core Team' to be deployed by the bidder will be required to be approved by The Authority (WBTDCL).

3.11.2 Bidder shall have to inform their nearby office contact details with senior officer details to WBTDCL.

3.12 PENALTY FOR DELAY:

- 3.12.1 If progress of the assignment is not as per the agreed milestones, the Bidder shall be liable to pay 10% of the quoted fee as penalty up to one week beyond the period fixed and in the case of delay of two weeks or more beyond the period fixed the penalty will be 20% of the quoted fee. In case of dispute, the matter will be referred to Tender committee, whose decision will be final and binding. WBTDCCL have right to forfeit the performance security in case of any dispute regarding penalty.

3.13 EVALUATION CRITERIA:

- 3.13.1 Bids without earnest money will be disqualified.
- 3.13.2 The bids shall be scrutinized by a Tender Committee constituted at WBTDCCL, as per above 3.8 (evaluation criteria) Financial Advisor, Tourism Department, General Manager (Finance & Accounts), Advisor (Audit & Accounts) and Chief Accounts Officer, WBTDCCL. The Tender Committee will be chaired by the Managing Director, WBTDCCL.

3.14 SELECTION METHODOLOGY:

- 3.14.1 The offers may be submitted in individual capacity or partnership firms.
- 3.14.2 The duties, responsibilities and powers of the Lead Partner shall be specifically included in the MoU/Agreement. It is expected that the lead partner would be authorized to meet liabilities and to receive instructions and payments for and on behalf of the Partnership firm.
- 3.14.3 The Partnership firm will be required to submit its MoU/Agreement along with their bids, however if WBTDCCL seeks any modification in the MoU/Agreement, the Partnership firm shall incorporate the same accordingly.
- 3.14.4 The offers received from the applicants would be short-listed on the minimum eligibility criteria indicated in para-3.8 above.
- 3.14.5 Applications from Applicants who do not accept the commercial terms as indicated in para-3.9 or do not submit information in prescribed formats are liable to be rejected.
- 3.14.6 Opening of financial bids shall be undertaken only for such applicants who meet the minimum eligibility criteria of para-3.8 above and are short listed as per qualifying technical marks.
- 3.14.7 The bidder submitting the lowest financial bid won't be recommended for selection unless he gets highest marks as per Price-bid evaluation referred in point 3.9. However WBTDCCL would have the right to negotiate with the BEST bidder as per the guidelines of Govt. of W.B.

4. SUBMISSION OF BIDS AND OTHER PROCEDURE:

- 4.1 The interested bidders may submit their proposal in on the prescribed format.
- 4.2 Bidders are required to deposit the processing fee and earnest money deposit, as referred in para-3.5 & para-3.6 along with their proposal. The earnest money of unsuccessful bidders will be refunded after finalization of proposals. The earnest money deposit of the successful bidder shall be refunded after submission of performance security/Guarantee in shape of Bank Guarantee.
- 4.3 The successful bidder shall have to deposit performance security/guarantee in the shape

of Bank Guarantee, which shall be 10% of the quoted amount. However, the Bank Guarantee shall initially be for a period equal to 6 months.

4.4 The technical pre-qualification bid should contain the followings:

4.4.1 Documents duly filled up and signed by bidder;

4.4.2 Technical bid containing: -

- (a) **Application letter (Annexure-I, IA),**
- (b) **Power of Attorney (Annexure-III),**
- (c) **Online receipt towards Earnest Money (refer para-3.6),**
- (d) **Technical Experience (Format- A & B of Annexure-II)**
- (e) **Undertaking (refer para-5);**
- (f) **MoU of Partnership firm (if Applicable)**

4.4.3 **Financial Bid should be submitted in** prescribed format.

5. UNDERTAKING BY BIDDER:

The Bidder shall furnish the **Undertaking** as under as a part of the proposal, on its official letter head duly signed with proper seal. It is to be attached with technical bid as followed.

'UNDERTAKING'

“We certify that there has been no conviction by a Court of Law or indictment/ adverse order by a regulatory authority for a grave offence against us or any of our sister concern. It is further certified that there is no investigation pending against us or our sister concern or the CEO, Directors / Managers / Employees of our concern or of our sister concern. It is certified that no conflict of interest exists as on date and in future if such a conflict of interest arises we will intimate The Authority of the same”.

Date :.....

Place :.....

Signature & Seal of Bidder

6. PAYMENT SCHEDULE:

Sl. No.	STAGE	PAYMENT
1	Procurement of Cloud server and hosting of existing Tally with all back end data in that server	Actual Server cost + 10% the Project Cost
2	Replacement of existing Tally with Customized Tally with PMS as shown during demonstration	25% of the Project Cost
3	Integration with booking portal and other existing system through API and creation of hierarchy and user interface at all level	15% of the Project Cost
4	Customization for WBTDCL in terms of scope of work as prescribed and successful trial run	25% of the Project Cost
5	Hand holding training of the personnel and security control measurement	15% of the project Cost
6	Successful implementation and live on platform	10% of the Project Cost
TOTAL		100%

7. OTHER TERMS AND CONDITIONS:

- 7.1 Overwriting shall be avoided and corrections, if any, shall be made by crossing out, initialing, marking the date and rewriting. All information/details shall be supported by authentic documents duly certified by the authorized signatory.
- 7.2 No further information will be entertained after submission of applications.
- 7.3 The M.D., WBTDCL reserves the right to reject any or all bids or annul the process without assigning any reason thereof as well as the right to add/delete/modify any one or more of the terms and conditions.
- 7.4 **The Bid should be unconditional.**
- 7.5 The travel related expenses and all other expenses including those related to due diligence would have to be borne by the applicant.
- 7.6 Bids must contain Earnest Money.
- 7.7 A firm can bid for the assignment either as a sole Bidder or in the form of Partnership firm/Company.
- 7.8 The selected Bidder shall sign a Confidentiality Agreement with WBTDCL.
- 7.9 FOR ANY CLARIFICATION REGARDING THE ASSIGNMENT OR THIS DOCUMENT, APPLICANT MAY CONTACT GENERAL MANAGER (FINANCE & ACCOUNTS), WEST BENGAL TOURISM DEVELOPMENT CORPORATION LIMITED IN HIS OFFICE ON ANY WORKING DAY BETWEEN 10:00 AM TO 5.00 PM THROUGH E-MAIL TO gmfawbtdc@gmail.com.

8. Amendment of EOI:

At any time prior to the deadline for submission of Proposal, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by an Applicant, modify the EOI document by the issuance of Addendum/ Amendment and posting it on the Official Website and by conveying the same to the prospective Applicants (who have downloaded the EOI document) by e-mail. All such amendments will be notified through e-mail to all Applicants who have

downloaded the EOI document. The amendments will also be posted on the Official Website along with the revised EOI containing the amendments and will be binding on all Applicants.

In order to afford the Applicants a reasonable time for taking an amendment into account, or for any other reason, the Authority may, in its sole discretion, extend the Proposal Due Date.

9. Fraud and corrupt practices:

The Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this EOI, the Authority shall reject a Proposal without being liable in any manner whatsoever to the Applicant, if it determines that the Applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the “Prohibited Practices”) in the Selection Process. In such an event, the Authority shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the EOI, including consideration and evaluation of such Applicant’s Proposal.

10. Important Dates:

EOI No.	e-EOI No. 02/ WBTDCL OF 2024-25 (Accounts)
Date of floating E Expression of Interest	28.10.2024 at 10.30 hrs.
Last date, time of submission of E Expression of Interest	11.11.2024 at 16.00 hrs.
Date of opening of technical bid	13.11.2024 at 16.00 hrs.
Date of live demonstration by the qualifying bidder (May be on physical or online mode as per convenience of the bidder)	18.11.2024 at 12.00 hrs.
Date of opening of financial bid	20.11.2024 at 16.00 hrs.
Earnest Money Deposit	INR 25,000/- (Rs. Twenty five thousand only)
Validity of Bid	180 days from the date of opening the Tender.
Performance Security	10% of the quoted amount in the form of Bank Guarantee

Sd/-
GENERAL MANAGER II
WEST BENGAL TOURISM DEVELOPMENT CORPORATION LIMITED

ANNEXURES

APPLICATION LETTER
(On the letter head of the Bidder)

Date:

To
The Managing Director,

WEST BENGAL TOURISM DEVELOPMENT CORPORATION LIMITED,
Udayachal Tourist lodge, DG Block, Sector-II, Kolkata-700091 Website:
www.wbtdcl.com

Sub: Supply and installation of TALLY software with complete PROPERTY MANAGEMENT SYSTEM (PMS) specially tailored for chain of hotels/resorts with all types of services provided viz. Rooms, Restaurants, Banquet, Conference, Bar, Off-shop etc.

Dear Sir,

Being duly authorized to represent and act on behalf of (Herein after referred to as "the Bidder"), and having reviewed and fully understood all the requirements of the Expression of Interest and information provided, the undersigned hereby apply for the assignment referred above.

I/We are enclosing the following in one original and one copy, with the details as per the requirements of the letter < letter number > inviting "Expression of Interest" for your evaluation.

Earnest Money of Rs. 25,000.00 (Rs. Twenty Thousand) in online mode.

- Undertaking as per Para 5 of Document
- Details of the similar assignments already completed with certificate of authentication.

Financial Bid.

We understand that Managing Director, West Bengal Tourism Development Corporation Limited reserves the right to reject any or all applications without assigning any reason.

We also understand that application along with annexure and formats not completed in all respects is liable to rejection.

Yours sincerely.

Signature

Name (Authorized Signatory)

<Company/Partnership firm Name>

Date:

Encl:

DETAILS OF THE BIDDER

1. NAME OF THE COMPANY/PARTNERSHIP FIRM:

2. REGISTERED OFFICE:

3. DATE OF INCORPORATION

4. CONSTITUTION OF BIDDER FIRM

5. MAIN BUSINESS ACTIVITIES

6. DETAILS OF MAIN BRANCHES

7. DETAILS OF CONTACT PERSONS

7.1 NAME

7.2 DESIGNATION

7.3 CONTACT NO.

7.4 MOBILE NO.

7.5 FAX NO.

7.6 EMAIL ID

7.7 POSTAL ADDRESS

7.8 PAN

7.9 GSTIN

7.10 P.Tax clearance certificate

(Signature of Authorized signatory)

Format - A**Experience of the Applicant*
(SUMMERY)**

S No	Name of Tally assignments	Estimated cost of the Tally assignment (Rs in thousand.)	Project cost of the assignments done by the bidder (Rs in thousand)
1			
2			
3			
4			

* The Applicant should provide details of only those assignments that have been undertaken by it under its own name.

Note: The names & Chronology of eligible assignments mentioned here should confirm to the assignment wise details submitted in the form prescribed in Annexure-II, Format- B.

This is to certify that the above information has been examined by us on the basis of relevant documents; books of accounts & other relevant information and the information submitted above is as per record and as per details annexed.

Signature, Address, Seal of the Company/Partnership Firm

Format - B

Eligible Assignments of Applicant

Partial Access Control assignments	
Name of Applicant:	
Name of the assignment:	
Description of services performed by the	
Applicant firm: Name of client and Address:	
Name, telephone no. and fax no. of client's representative:	
Start date and finish date of the assignment (month/year):	
Brief description of the assignment:	

Notes:

Use separate sheet for each Eligible assignment.

Attach a single page summary containing the brief particular of each assignment alongwith certificate from WBTDCL/client showing the cost and date of award and date of completion of the assignment.

This is to certify that the above information has been examined by us on the basis of relevant documents; books of accounts & other relevant information and the information submitted above is as per record and as per details annexed.

Signature, Address, Seal of the Company/Partnership firm

Power of Attorney

Know all men by these presents, We, _____ (name of firm and address of the registered office) do hereby constitute, nominate, appoint and authorize Mr. / Ms _____ son/daughter/wife and presently residing at _____, who is presently employed with us and holding the position of _____ as our true and lawful attorney (hereinafter referred to as the "Authorized Representative") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal to determine the suitability and feasibility of EPC transactions and to implement agreed transactions between West Bengal Tourism Development Corporation Limited and the Concessionaire for **Supply and installation of TALLY software with complete PROPERTY MANAGEMENT SYSTEM (PMS) specially tailored for chain of hotels/resorts with all types of services provided viz. Rooms, Restaurants, Banquet, Conference, Bar, Off-shop etc.** , proposed to be developed by the West Bengal Tourism Development Corporation Limited (the "Authority") including but not limited to signing and submission of all applications, proposals and other documents and writings, participating in pre-bid and other conferences and providing information/responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts and undertakings consequent to acceptance of our proposal and generally dealing with the Authority in all matters in connection with or relating to or arising out of our Proposal for the said assignment and/or upon award thereof to us till the entering into of the Agreement with the Authority.

AND we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____ THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF _____, year FOR _____

(Signature)
(Name, Title and Address)

Witness: 1.

2.

Notarised

Accepted

(Signature)
(Name, Title and Address of the Attorney)

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

Wherever required, the Applicant should submit for verification the extract of the charter documents and other documents such as a resolution/power of attorney in favour or the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.

For a Power of Attorney executed and issued overseas, the document will also have to be legalised by the Indian Embassy and notarised in the jurisdiction where the Power of Attorney is being issued.

Bank Guarantee for Performance Security

To,

WEST BENGAL TOURISM DEVELOPMENT CORPORATION LIMITED

Udayachal Tourist lodge, DG Block, Sector-II, Kolkata-70009

Website: www.wbtdcl.com

In consideration of **West Bengal** Development (hereinafter referred as the "Authority",] which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) having awarded to M/s _____, having its office at _____ (hereinafter referred as the "Bidder" which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns), vide the Authority's Agreement no. _____ dated ____ to determine

Supply and installation of TALLY software with complete PROPERTY MANAGEMENT SYSTEM (PMS) specially tailored for chain of hotels/resorts with all types of services provided viz. Rooms, Restaurants, Banquet, Conference, Bar, Off-shop etc. in Rs. Valued at _____ (Rupees

_____), (hereinafter referred to as the "Agreement") and the Bidder having

agreed to furnish a Bank Guarantee amounting Rs. _____ (Rupees _____) to the Authority for performance of the said Agreement.

1. We, _____ (hereinafter referred to as the "Bank") at the request of the Bidder do hereby undertake to pay to the Authority an amount not exceeding Rs. _____ (Rupees _____) against any loss or damage caused to or suffered or would be cause to or suffered by the Authority by reason of any breach by the said Bidder of any of the terms or conditions contained in the said Agreement.
2. We, _____ (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand from the Authority stating that the amount/claimed is due by way of loss or damage caused to or would be caused to or suffered by the Authority by reason of breach by the said Bidder of any of the terms or conditions contained in the said Agreement or by reason of the Bidder's failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____).
3. We undertake to pay to the Authority any money so demanded notwithstanding any dispute or disputes raised by the Bidder in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Bidder shall have no claim against us for making such payment.
4. We, _____ (indicate the name of the Bank) further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the Authority under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the Authority certifies that the terms and conditions

of the said Agreement have been fully and properly carried out by the said Bidder and accordingly discharges this Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before a period of one year from the date of this Guarantee, we shall be discharged from all liability under this Guarantee thereafter.

5. We, _____ (indicate the name of the Bank) further with the Authority that the Authority shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and condition of the said Agreement or to extend time of performance by the said Bidder from time or to postpone for any time or from time to time any of the powers exercisable by the Authority against the said Bidder and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Bidder or for any forbearance, act, or omission on the part of the Authority or any indulgence by the Authority to the said Bidder or any such matter or thing whatsoever under the law relating to sureties would but for this provision, have the effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Bidder(s).

7. We, _____ (indicate the name of the Bank) lastly undertake not to revoke this Guarantee during its currency except with the previous consents of the Authority in writing.

Dated the _____ day of _____ year.... For _

NOTES:

- (i) The Bank Guarantee should contain the name, designation and code number of the officer(s) signing the Guarantee.

The address, telephone no. and other details of the Head Office of the Bank as well as issuing Branch should be mentioned on the covering letter of issuing Branch.

Annexure-A

TECHNICAL QUALIFICATION (80 Marks)

Minimum Qualifying Marks: 56 (i.e., 70% of total marks80)

STAGE 1: Technical Bid Evaluation

Bidder details	Technical Mark Obtained	Remarks
Bidder1	72	
Bidder2	60	
Bidder3	44	Rejected*
Bidder4	65	

*Since the minimum Technical Marks should be above56, bidder-3 is rejected

STAGE 2: Conversion of Technical Marks to Technical Score(St)

Bidder details	Conversion of Technical Marks to Technical Score(TM/HTM*80)	Technical Score(St)
Bidder1	$72/HTM*80=72/72*80=80$	80
Bidder2	$60/HTM*80=60/72*80=66.67$	66.67
Bidder3	Rejected	0
Bidder4	$65/HTM*80=65/72*80=72.22$	72.22

TM =Technical Marks obtained by individual bidders

HTM=Highest Technical Marks obtained by any bidder in Technical Evaluation.

Annexure –B

STAGE 3: Financial Bid Evaluation

Bidder details	Financial Bid Amount
Bidder1	1,30,000
Bidder2	1,20,000
Bidder4	1,00,000

STAGE 4: Financial Bid Evaluation

Bidder details	Financial Bid Amount	Financial Score(FS) (LFB/F*100)
Bidder1	1,30,000	100000/130000*100= 76.92
Bidder2	1,20,000	100000/120000*100= 83.33
Bidder4	1,00,000	100

LFB=Lowest Financial Bid, F=Quoted Amount by individual bidders

STAGE 5: Consolidated Technical & Financial Score

Bidder Details	Technical Score(St)	Financial Score(Sf)
Bidder1	80	76.92
Bidder2	66.67	83.33
Bidder4	72.22	100

Illustration:

T=the weight given to the Technical Proposal (60%)

P=the weight given to the Financial Proposal (40%)

$S = St \times T\% + Sf \times P\%$

Stage 6: Combined Technical and Financial Score (CTFS) With Weight-age 60:40

Bidder Details	Applying weights for the Technical Score & Financial Score	CTFS	Rank of the Bidder
Bidder1		78.77 (48+30.77)	L2
Bidder2	$66.67*(60/100) + 83.33*(40/100)$	73.33 (40+33.33)	L3
Bidder4	$72.22*(60/100) + 100*(40/100)$	83.33	L1